



New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	8-22-2007
Subchapter:	1	Forms	
Issuance:	14.86d	CP&P Form 14-86d, Affidavit of Local Office Supervisor	

Click here to view or print the CP&P Form [14-86d](#), Affidavit of Local Office Supervisor.

WHEN TO USE IT

The Affidavit of Local Office Supervisor, CP&P Form [14-86d](#), is used by a CP&P Supervisor when witnessing a signing of a surrender.

HOW TO USE IT

- Access it through the Create > Casework > Court/Legal > Options Drop-down.
- Access it through the NJ Spirit Desktop > Legal Documentation Window > Document Drop-down > Text Hyperlink.
- Only complete this template outside of the NJ Spirit application as part of a contingency plan when the application is unavailable. However, in doing so, you are still required to create the form in NJ Spirit when the application becomes available.
- Print the form for approval and signatures, as explained.

TIPS FOR COMPLETING THE FORM

CP&P Form [14-86d](#) is now a template, completed in NJ SPIRIT. Text form fields include specific instructions required for each field.

After the Supervisor enters the information, and signs the document, a notary stamps, and signs the document.

DISTRIBUTION

Original	-	Court
Copy	-	Case Record
Electronic copy	-	NJ SPIRIT Electronic Case Record